
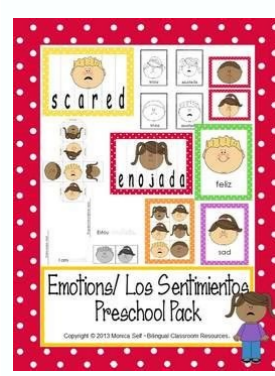


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ROBERT SMITH

Recreation Aide

Phone: (123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Friendly Sales Associate adept at working in diverse retail and customer service environments. Patient and empathetic with extensive background in conflict resolution and customer care.

CORE COMPETENCIES

Microsoft, Publisher.

PROFESSIONAL EXPERIENCE

Recreation Aide

ABC Corporation - September 2014 - July 2015

Key Deliverables:

- Answered an average of 30+ calls per day by addressing customer inquiries, solving problems and providing new product information.
- Greeted customers entering the store to ascertain what each customer wanted or needed.
- Described services to customers and accurately explained details and care of merchandise.
- Earned management trust by serving as key holder, responsibly opening and closing store.
- Assisted customers with food selection, inquiries and order customization requests.
- Developed reputation as an efficient service provider with high levels of accuracy.
- Maintained cleanliness and presentation of stock room and production floor.

Recreation Aide

BWB Daugherty Bowling Center - 2010 - 2014

Key Deliverables:

- USA Recreation Aid Issue tools, equipment and games to authorized customers.
- Checks identification, collects fees when appropriate documentation.
- Receives returned items, inspecting for obvious damage and missing parts.
- In a recreation facility, assists in directing patrons, scheduling the use of courts, lanes and equipment.
- Participates in and directs games and social events.
- Maintains the cleanliness of assigned work areas.
- Provides facility and program information to patrons.

EDUCATION

- High School Diploma - (Paola Adult Education Center - Paola, KS)

2009 Oak Street, Oak Ridge, New York, 12420

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Year	Class	Score	Grade	Score	Grade
2014	Child Classroom	95.5	A	95.5	A
2013	From Caregiver to a Learning Management System, Model	92.5	B	92.5	B
2012	Improving Child Thinking Ability Via English Reading Class	88.5	C	88.5	C
2011	The Effects of Electronic Packet Distribution on National High School Student Reading Comprehension and Academic Achievement	85.5	D	85.5	D
2010	Reading Comprehension and Academic Achievement	82.5	F	82.5	F
2009	Reading Comprehension and Academic Achievement	78.5	G	78.5	G
2008	Reading Comprehension and Academic Achievement	75.5	H	75.5	H
2007	Reading Comprehension and Academic Achievement	72.5	I	72.5	I
2006	Reading Comprehension and Academic Achievement	68.5	J	68.5	J
2005	Reading Comprehension and Academic Achievement	65.5	K	65.5	K
2004	Reading Comprehension and Academic Achievement	62.5	L	62.5	L
2003	Reading Comprehension and Academic Achievement	58.5	M	58.5	M
2002	Reading Comprehension and Academic Achievement	55.5	N	55.5	N
2001	Reading Comprehension and Academic Achievement	52.5	O	52.5	O
2000	Reading Comprehension and Academic Achievement	48.5	P	48.5	P
1999	Reading Comprehension and Academic Achievement	45.5	Q	45.5	Q
1998	Reading Comprehension and Academic Achievement	42.5	R	42.5	R
1997	Reading Comprehension and Academic Achievement	38.5	S	38.5	S
1996	Reading Comprehension and Academic Achievement	35.5	T	35.5	T
1995	Reading Comprehension and Academic Achievement	32.5	U	32.5	U
1994	Reading Comprehension and Academic Achievement	28.5	V	28.5	V
1993	Reading Comprehension and Academic Achievement	25.5	W	25.5	W
1992	Reading Comprehension and Academic Achievement	22.5	X	22.5	X
1991	Reading Comprehension and Academic Achievement	18.5	Y	18.5	Y
1990	Reading Comprehension and Academic Achievement	15.5	Z	15.5	Z

Robert Smith

Warehouse Packer/Coordinator

PERSONAL STATEMENT

Bilingual-speaking Freight Handler with transportation and logistics background. Trained in warehouse safety standards and procedures. Experience in high-volume warehouse operations, including logistics, distribution and inventory management.

WORK EXPERIENCE

Warehouse Packer/Coordinator

ABC Corporation - November 2014 - November 2014

Responsibilities:

- Worked with an OCR scanner, shipping, and receiving, order picking, packing replenishment and inventory.
- Reduced shipping operating expenses by depending on the volume of shipment that comes in.
- Achieved various accuracy during my time with UPS mail innovations.
- Audits of pallets and stocking the unit warehouse facility.
- Skills Used Computerized work orders to determine quantities and type of products to be shipped.
- Identify quantities and types of products to be shipped.
- Identify products requested through reading, interpreting, and scanning pallet identification numbers.

Warehouse Packer

ABC Corporation - 2012 - 2014

Responsibilities:

- Packed and shipped boxes.
- Unloading and loaded boxes onto trucks.
- prepared and packaged food for shipment to el Superior, Food 4 Less, Big Saver, Walmart and Kmart.
- Stored food in the freezer according to FDA regulations.
- Labeled shipping containers.
- Developed and created inventory reports.
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Flexible, Comited, Good listener.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

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